

**RENEWED LIFE SEMINARY  
10209 BRIDGEPORT WAY SW, B-6  
LAKEWOOD, WA 98499  
(B-1 – B-10)  
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**SEMINARY CATALOG AND STUDENT HANDBOOK**

**2007-2008**

**VOLUME III**

## Mission Statement

Renewed Life Seminary exists:

“To provide training, chaplaincy, advocacy and victim assistance to those in need of those types of services. To fulfill our commitment to these four areas, our Seminary shall train chaplains, ministers, teachers, advocates and others through the training offered in the higher education program.”

## Religious Exempt Status

The Washington State Higher Education Coordination Board has determined that Renewed Life Seminary qualifies for religious exempt status from the Degree Authorization Act for the following programs: Associate of Religious Studies (A.R.S.), Bachelor of Religious Studies (B.R.S.), Master of Religious Studies (M.R.S.), and Master of Divinity (M. Div.). Any person desiring information about the requirements of the Act or the applicability of those requirements to the institution may contact the Board at P.O. Box 43430, Olympia, WA 98504-3430.

## Nondiscrimination Policy

Renewed Life Seminary admits students without regard to gender, race, disability, nationality or ethnic origin, and does not discriminate in the administration of any of its policies or academic programs.

## Catalog Certified

“This catalog is certified to be true and correct in content and policy as of the date of publication. We reserve the right to make changes at any time. However, any changes which will affect a student in regards to tuitions, fees of any kind, or program requirements shall be immediately brought to all enrolled students’ attention in written form during the quarter in which it is instituted. Changes shall be printed in new catalogs before the next quarter begins.”

Rev. Marie A. Dudley  
Revised, November 13, 2006

## A Message from the President and Founder:

Returning to the academic world later in life initially was an intimidating process for me, as it is for so many. However, after many years of study, I earned my Master of Divinity Degree and a specialized certificate in Pastoral Counseling.

During that time I realized that I had great academic promise, creativity, compassion, as well as the ability to encourage, with a strong commitment and talent to teach and help others develop to their full academic and ministry potential.

During my many years of study and years spent later managing the seminary I graduated from, I always envisioned a school of integrity, equality, peace, beauty and purpose for both men and women.

It would be a place where all those who came to study or participate in the events hosted were challenged by the programs offered, could clearly see the wonderful transformation and healing in the lives of both the students and those they ministered to, and where both women and men were free to grow and enter into the fullness that God desired for them. While there, each student would experience the gift of Biblical academic growth and development, and they would be encouraged to develop the ministry God had ordained for each one. It would be a place of healing; a home to all.

Embracing women and men in all areas of study and preparing both for the ordained ministry within their church or fellowship makes us somewhat unique.

Lay ministers and chaplains, (ordained and lay,) pastoral counselors, Bible teachers, missionaries and those in specialized fields of ministry will find a biblically sound theological education is offered in a positive and challenging environment of study for all students who attend classes here.

Renewed Life Seminary opened in Lakewood, Washington, in February of 2003. We located 4000 square feet of office space, and filled it with many of our personal antiques and collectibles. Many friends and members of the community donated computers, furnishings and office equipment. It was place that all could study and all could call home.

On December 2, 2005, an electrical fire began above the second floor ceiling and we lost almost all of our possessions from the subsequent water, smoke damage, and from the ceiling falling in at several different locations throughout our portion of space. Sadly most of our furnishings, pictures, office equipment and books were destroyed.

However, all of our records were intact, every piece of paper we had to have was dry, and God spared some of the pieces of art or furniture that were especially important to us. He has proved Himself mighty and strong on our behalf.

Out of the ashes of the old, we have seen a new design of God emerge. We have replaced the old with the new, and deep things have come out of the destruction and darkness of the fire. God is faithful and had been preparing my heart and speaking to me about transitions for months before the fire.

We relocated in Lakewood in January of 2006. God has provided for the replacement items, and everything matches beautifully. It too is a place of comfort that we all call “home.”

On Easter Sunday of 2006, we birthed Renewed Life Community Church here in our new location. So now the Church and Seminary are flowing side by side, and we are seeing God perform many miracles in the lives of His people.

In these troublesome times in which we live, come and grow with us, as we prepare ourselves to march in the greatest army ever assembled; the army of the Lord Jesus Christ.

Blessings to you in His Great Name,

*Pastor Marie Dudley*



Pastor Marie Dudley, President and Founder

## About the President and Founder

Over the years Rev. Dudley has been in many types of unusual ministry situations in many parts of the world.

She has traveled and taught in Taiwan, Korea, and several other Far East countries, assisted Wycliffe translators in two Colombian tribes in the Amazon jungle, worked in a refugee camp and orphanage in Guatemala, been involved in local church ministry, served as an assistant pastor in two Korean American churches, been a nursing home and assisted living chaplain, served as a chaplain for Tacoma Police Department, has been the only chaplain serving the Washington State Patrol at District I in Tacoma, Washington, since 1977 and until recently was the only female police chaplain in Pierce County.

Seven years ago she returned to the seminary that she had previously attended as a professor and director of the Chaplaincy Program. She later became the Registrar and assumed most of the day-to-day operations.

Six years ago Rev. Dudley and her husband started a religious nonprofit organization, L.R. Eskew Renewed Life Training Center, “to provide training, chaplaincy, advocacy, and victim assistance to those needing those types of services.”

In November of 2002 the name was changed to Renewed Life Training Institute and in February of 2003, Renewed Life Seminary opened in Lakewood, Washington.

Rev. Dudley is also very active in the business community of Lakewood. She is one of the past presidents of the Ambassador’s Club for the Lakewood Chamber of Commerce; the president of the Business Women’s Network and has been an active member of three local nonprofit boards.

On December 2, 2005, a fire destroyed the building that had housed the ministries of Renewed Life Training Institute and Seminary. Rev. Dudley endeavored to rebuild with the help of the Lord and continue in the plans and purposes that God had called her to.

Rev. Marie Dudley was officially ordained to the ministry 16 years ago and lives in Tacoma, Washington, with her husband of thirty-one years, Rev. Will Dudley, who is somewhat active in the ministry, even though he “officially” retired nine years ago.

## Statement of Faith

We believe the entire Bible to be the divinely inspired word of God, foundation of our Christian faith, and central to the teachings by which we live.

We believe in one God, creator and ruler of the universe, who upholds and rules over all things in this universe by His power, eternally existent in the three divine persons of the Father, Son, and Holy Ghost.

We believe in the deity of the Lord Jesus Christ, His virgin birth, sinless life, miracles, vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of God the Father, and in His triumphant personal return in power and glory, and that only those who receive the Lord Jesus Christ as their personal Savior are born of the Holy Spirit and become the children of God.

We believe in the person and ministry of the Holy Spirit to glorify the Lord Jesus Christ, to convict men of their sin, regenerate the believer, indwell, guide, instruct and empower believers for godly living and service.

We believe in the resurrection of the saved, the eternal damnation of the lost, and in the imminent coming of the Lord Jesus Christ.

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\*Schedule - 2007 – 2008

Winter Quarter 2006 - 2007

January 8, 2007 - March 16, 2007

Spring Quarter Break: March 17 - 26, 2007

Spring Quarter 2007

March 27, 2007 - June 8, 2007

Easter Break: March 31, 2007 - April 8, 2007

Spring/Summer Break: June 9 - 17, 2007

Summer Quarter 2007

June 18, 2007 - August 24, 2007

Graduation: August 24, 2007 (7:00 PM)

Summer Break: August 25, 2007 - September 23, 2007

Fall Quarter 2007

September 24, 2007 - December 7, 2007

Thanksgiving Break: November 17, - 25, 2007

Christmas Break: December 8, 2007 - January 6, 2008

Winter Quarter 2008 - 2009

January 7, 2008 - March 14, 2008

Early Spring Break: March 15 - 23, 2008

Spring Quarter 2008

March 24, 2008 - May 30, 2008

Spring/Summer Break: May 31, 2008 - June 15, 2008

Summer Quarter 2008

June 16, 2008 - August 22, 2008

Graduation: August 22, 2008 (7:00 PM)

Summer Break: August 23, 2008 - Sept. 28, 2008

Fall Quarter 2008

September 29, 2008 - December 12, 2008

Thanksgiving Break: November 22, 2008 - December 1, 2008

Christmas Break: December 13, 2008 - January 4, 2009

\*(Tentative Schedule)

## Denominational Relationships

Our faculty reflects church affiliations of a broad spectrum of North American denominations and church fellowships. Guest lecturers or professors will occasionally be from other countries outside of North America.

We prepare our students to return to the denominations or church associations that they have been nurtured by or desire to serve.

Students will experience exposure, close fellowship and Christian community from various ecclesiastical traditions, always united in the fellowship and purpose of our Lord Jesus Christ.

## Tuition and Fees

Tuition per credit hour	90.00
Standard audit per course	90.00
Certificate Classes	175.00
Application fee - non refundable	50.00
Registration fee - non refundable (per quarter)	30.00
Late Registration fee	25.00
Transcript fee (official)	10.00
Transcript fee (unofficial)	5.00
Transcript evaluations	45.00
Practicum (for each unit of five credits)	100.00
Thesis / Project evaluation	135.00
Graduation fee (for certificates only)	50.00
Graduation fee (for all degrees)	100.00

Spouses of full time students may audit any class for \$50. Graduates of the Seminary may audit two classes free per year if they remain in good Seminary standing.

Book fees will vary from quarter to quarter; however, we attempt to limit the amount of books purchased each quarter.

## Payments

Unless other arrangements are made, all fees are due at the time of registration. If unable to pay in full at time of registration, a payment plan will be made. This must be approved by the Registrar and signed by both parties.

No student will be graduated, obtain their transcripts, grade reports or register for classes unless all financial obligations are met. Any student on a scholarship that does not satisfactorily meet their financial obligations shall not be allowed to reapply for a scholarship for at least one quarter.

A fee of \$10 will be charged for failure to pay tuition and other fees by the date agreed upon by the student, according to the signed agreement for financial arrangements entered into upon registration, unless an amended agreement has been approved “prior” to the end date of the initial agreement. All fees must be paid in full before a student may register for the following quarter unless arrangements are made in writing with the Registrar.

## Cancellation of Classes

The Seminary reserves the right to cancel any course due to inadequate enrollment of five paying students or for other valid reasons. Should this occur, all monies shall promptly be refunded to the student, including registration fees, if the student does not register for another course, unless the student creates the cancellation.

Forms will be available in the Registrar’s office for the student to select their method of refund or transfer.

## Refunds and Withdrawals

1- Any student who wishes to withdraw after registration must do so in writing. Ceasing to attend class does not constitute withdrawal.

2- The student must then meet with the Registrar or Dean for advice and consent. Any student who fails to follow these procedures will receive no refund of any tuition fees.

3- Students who do not follow these guidelines or students who withdraw more than once in an academic year will not be allowed to enroll in any future classes unless pre-approved by the Registrar.

4- Tuition will be refunded according to the following schedule: Prior to end of first week, 80%; prior to the end of two weeks, 60%; prior to end of three weeks, 40%; after three weeks there will be no refund of tuitions. Refund is computed on all tuition fees; not on partial payments for a deferred tuition payment plan. No refund of application, registration fees, or books purchased for the student shall be refunded. If a student's withdrawal drops the class to below the minimum amount of students and the student did not withdraw at least five business days before class begins, no refund will be granted.

## Deferred-Payment Plan

All fees and tuitions are due upon registration or on the first day of each new quarter. Since we realize many qualified and sincere individuals may need a deferred-payment plan, an individual plan will be developed to assist those students in their quest for a Bible-centered education.

Any student who needs a deferred-payment plan should let the Registrar know upon registering. A contract between the student and the Seminary shall be initiated in writing and placed in the student's file.

Any student who is continually delinquent in their deferred payments may be subject to dismissal at the discretion of the Registrar.

## Auditors and Special Students

Auditors are welcome and encouraged to attend classes for their own personal enrichment. Auditors will be expected to complete the entire application process before being allowed to attend Seminary classes. No grades will be issued and no transcripts maintained for auditors.

Enrollment in courses as an auditor is subject to class restrictions and space availability. Credit students will always be given priority for any classes offered.

Unless an auditor withdraws at least five business days before a class begins, there will be no refund of tuition. If however, their withdrawal drops a class below the minimum enrollment requirement for teaching, no refund shall be made. Application fees are not refunded.

Spouses of full time students may audit any class for a one-time fee of \$50 for each class. They must first follow all application requirements for admittance to the Seminary. Graduates may audit two classes free per academic year, as long as they remain in good standing with the Seminary.

It is the intent of the Seminary to also do community outreach and educational programs. Some workshops and seminars will be presented by the Seminary which also may be taken for credit, and attended by members of the religious community.

Special students are those who choose to attend a workshop or class, do not desire credit, and have no official records maintained for them. These special students do not have to apply for acceptance to the Seminary.

While attending any type of class, they will be expected to adhere to the code of dress and conduct the Seminary maintains for its students and faculty.

## Graduation

All students nearing the completion of their certification or degree programs should make application for graduation at the beginning of Spring Quarter. This shall be done through the Registrar's office, and a completed form to this effect should be filed.

Each student should print his or her name as they wish it to appear on any documents issued. The student and Registrar shall then meet for the purpose of validating that all requirements and commitments have been made.

A graduation fee of \$100 or \$30 (depending on degree or certificate; see page 9 for a list of fees) shall then be paid. All outstanding tuition and fees must be paid in full at least one month prior to graduation.

If a student is dismissed from the Seminary prior to the graduation services for any reason, they will not be permitted to participate in any commencement programs. Their name shall not be printed on any official programs.

## Commencement

Commencement shall be held once a year on the evening of the fourth Friday of August at 7:00 PM.

As long as all requirements have been fulfilled and fees paid, students may choose to have their degrees and/or certificates awarded during the school year.

They may also choose to participate in Commencement at the end of the Summer Quarter with their classmates as long as they have not entered into any unfavorable conduct leading up to the date of Commencement.

The Registrar and Admissions Committee will make all final determinations considering Commencement participation for all students.

## Refund Policy for Gifts, Endowments, and Scholarships

Donations are encouraged and gratefully accepted to enable those less fortunate students to be able to pursue their academic goals for a Bible-centered education.

Donations may be designated for a particular student. If however, they fail to complete their courses or are dismissed by the Seminary, no refunds shall be made. Those monies donated will go to the Scholarship Fund and used for other students in need of scholarships.

No gifts or endowments made, either in money or goods given to the Seminary, shall be returned; they will be used for the Seminary. All monies donated by individuals and institutions shall go to the General Fund.

A tax receipt will be sent by either return mail or e-mail for all donations received.

## Admission Process

To apply for student or auditor status, the following procedures must be followed:

1. Complete the application form in its entirety.
2. Include the non-refundable fee of \$50.
3. Have official transcripts sent to the business office.
4. Meet personally with the Registrar after all transcripts arrive.
5. A decision will be communicated to the applicant within five business days from their meeting with the Registrar regarding their acceptance once all paperwork has been reviewed.
6. When accepted the student must register for classes that quarter or the following one if classes have already started. (The entire application process must be repeated if more than four quarters have lapsed between acceptance and enrollment unless there has been previous arrangements made, in writing, between the student and Registrar.)

RENEWED LIFE SEMINARY  
10209 Bridgeport Way SW, B-6  
Lakewood, WA 98499  
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253-224-2176

Application for Admission Form

1. Full Legal Name: \_\_\_\_\_
2. Preferred First Name: \_\_\_\_\_
3. Gender: Female \_\_\_\_\_ Male \_\_\_\_\_
4. Names on previous records if different from above: \_\_\_\_\_
5. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
6. Current Mailing Address: Street \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_
7. Phone Numbers: Home \_\_\_\_\_ Work \_\_\_\_\_  
Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_
8. Name of Nearest Relative: \_\_\_\_\_
9. In case of emergency, notify: \_\_\_\_\_
10. Phone Number: \_\_\_\_\_
11. Birth Date: Month \_\_\_\_\_ Day \_\_\_\_\_ Year \_\_\_\_\_
12. Birth Place: City \_\_\_\_\_ State \_\_\_\_\_ Nation \_\_\_\_\_
13. Church Background:  
Current Church \_\_\_\_\_ How long \_\_\_\_\_  
Address: Street \_\_\_\_\_ City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Pastor's Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_
14. Have you been dismissed or received any type of disciplinary probation at any other Seminary or College? Yes \_\_\_ No \_\_\_ If the answer is yes, you must attach an explanatory statement to your application in your own handwriting.
15. Have you ever been convicted of a felony or been sued for any reason? Yes \_\_\_ No \_\_\_ If the answer is yes, you must attach an explanatory statement to your application in your own handwriting. Please include one for each incident.
16. Current Place of Employment \_\_\_\_\_  
How long \_\_\_\_\_
17. Academic Background: List all schools beyond high school  
Name of institution Years(s) attended Degree/Diploma/Certificate Date received  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

18. References: Name, Address and Phone Number (By listing them, they will be contacted.)

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19. Religious Autobiography: Cover both A and B in your essay. It must be written in your own handwriting. It must accompany your application to be processed.

Do not exceed 1000 words for each of the following:

A. Give a brief overview of your family, current family and what types of religious training and influence you have had growing up, if any, and how this has affected your life.

B. Honestly reflect on your gifts and calling for ministry, your reason for wanting to attend Renewed Life Seminary, your involvement in Christian ministry, what you perceive are your gifts, skills and ministry, why you attend your local church or fellowship and for how long, and the type of relationship you have with your pastor or spiritual leader.

In signing this application I acknowledge that all information is true to the best of my knowledge. Any false information would be grounds for my being immediately disqualified.

Signature \_\_\_\_\_

Date \_\_\_\_\_

(For office use only)

Date rec'd \_\_\_\_\_ Fee \_\_\_\_\_

Trans rec'd \_\_\_\_\_

Trans eval'd \_\_\_\_\_

Recomd rec'd \_\_\_\_\_

Accepted/denied \_\_\_\_\_

Applicant notified \_\_\_\_\_

Date of notification \_\_\_\_\_

Phone or written \_\_\_\_\_

Information will be kept confidential.

## Scholarships

There are student scholarships available to those who possess strong academic and ministry potential.

Any student who applies will be notified at the end of each quarter the level of funding that they will receive the following quarter unless their funding was granted for one full academic year at the time they initially applied.

Students who receive scholarships are expected to attend classes regularly, be in good moral and academic standing with a minimum B- (2.7) average or above for grades, and meet all of their financial or academic commitments on time. Any student who does not meet these criteria will not be allowed to continue in this program. They must then wait one quarter to reapply for a scholarship.

Donations to our Scholarship Fund are welcome and encouraged. Scholarship donations may also be made to provide funding for a particular student.

## Program Stop-Out

The purpose of this program is to allow students who have unexpected situations develop to remain students in good standing without having to go to the expense or time to reapply for admission.

All requests must be in writing to the Registrar requesting quarterly time off from studies. The reason for initiating the request, amount of time requested off, and any extension of class requirements should be included in the request.

Signed copies will be kept in the student's file from both parties with the decision, with the terms and expectations clearly stated and agreed upon. The decision of the staff is final. However, every attempt shall be made to accommodate those who have a legitimate request.

If the terms of the agreement are not kept by the student, they will be considered dismissed from classes. The process of readmittance will be the same as for a new student.

## Dismissal

The Seminary reserves the right to dismiss any student whose life does not bear effective witness to the Lord Jesus Christ and whose life or behavior is unbecoming a Christian.

Any student whose behavior, appearance or academic standing fails to meet the standard set by the Seminary may be dismissed by the Registrar. After two quarters have passed, the student may then reapply for admission unless they had been permanently dismissed from classes. The application process will be the same as for a new student.

Any student whose conduct is disrespectful, argumentative, intimidating, threatening or assaultive to staff or students, or convicted of a crime after admittance will not be allowed to reapply. The decision of the Seminary's faculty shall be final.

## Standard of Conduct and Dress

We shall always strive to maintain high standards of integrity and decorum in all areas of academic work and ministry relationships both at the Seminary and within our community. We expect all staff and students to keep themselves "above reproach" in their lives.

Students are to dress and behave appropriately at all times. Business casual for all formal events is expected. Cutoffs, mini skirts, baggy jeans and suggestive clothing are not allowed.

Evidence of a lack of integrity may lead to disciplinary action and/or dismissal. No vulgar language, intimidating behavior, alcohol, drugs or weapons are permitted on Seminary property or while attending outside Seminary functions.

Students are encouraged to express their own opinions in class, with one another and their instructors.

With this in mind, it is expected that disagreements will sometimes occur. However, a student shall not be argumentative or disrespectful to their instructors, other staff members, or with their fellow students.

Any staff member who requests a student to maintain respect and personal decorum must be obeyed. Agreeing to disagree in Christian love and fellowship will always be the best policy for all to observe.

Any student who is argumentative and disrespectful to others may be dismissed from all classes and not allowed to enroll again at a later date. The decision of the Registrar shall be final.

## Grievance Procedures

A student may choose to grieve a grade or disciplinary action taken against them by the faculty of the Seminary, except in the case of drugs, alcohol, threatening or assaultive behavior.

The following will be the procedure that must be followed for all grievances:

The student will be expected to meet first with the particular faculty member they have an issue with to attempt to resolve the issue. If this meeting fails to provide closure to the incident, they must then make an appointment with the Registrar and the staff member.

If this fails to resolve the issue, an immediate appointment request to the President must be made in writing by the student outlining the original problem and why the student feels the issue has not been satisfactorily resolved.

An appointment will then be made with the President, Registrar, faculty member and the student, and any other parties involved.

A decision may be delayed for up to three business days to give time for prayerful consideration and reflection.

The student will be notified of the final determination both in person and in writing. A copy of the determination shall be placed in the student's permanent file. All decisions made at this level are final and there shall be no further recourse.

If the issue involves dismissal and determination is made for such, termination will be immediate and no refunds of tuitions will be made.

If at any time during the grievance process the student becomes assaultive, argumentative or intimidating in any manner, all communication will be terminated immediately and the student immediately dismissed. This decision will be final and no further grievance will be allowed by the student. This type of behavior will not allow for reentry in the future.

## Zero Tolerance

There is never any reason for any faculty or students to be at the Seminary under the influence of drugs or alcohol or with any type of weapons. In a situation involving drugs or alcohol, it shall be grounds for immediate dismissal, and there shall be no grievance process or readmittance allowed.

## Library and Computer Labs

At this time our library has a limited amount of reference materials. However, there are several university libraries and excellent public libraries that are located close to our premises.

A student ID card will be issued each quarter to anyone that desires to have one, which will qualify them to access several of the major university libraries. Many of our students choose to access the internet for research materials.

Some research books are available for checkout, but students are not allowed to check out any books for more than one week at a time. Any books that are damaged or lost will immediately be billed to the student's account. Lost books must then be paid for or a student will not be issued grade reports, allowed to register for classes, or order any type of transcripts.

A computer research lab is available for students' use. There is no charge for the use, but students must pre schedule their time in the lab for up to two-hour increments of time.

No personal use of the computers is permitted without prior authorization. No personal software is to be installed, and food or drink of any kind is not permitted in the library/lab area.

The library and computer lab will be open on a limited basis on class days only in the afternoon or by special appointment.

Students should expect to schedule lab time prior to the day requested. Fifteen minutes late will disqualify one from using the lab. Students arriving late will have the late time included in their total time allowed for each lab period.

All cell phones and pagers must be turned off when in the building.

Children and guests are not allowed for labs or classes without prior administrative permission from the Registrar. Permission for guests may not be obtained from the instructors.

## Students with Disabilities

All classroom instruction shall be available in a manner which will accommodate students with disabilities. Every effort shall be made to accommodate any student who desires to attend classes. Those who need special attention may arrange for valet parking.

Please contact the office for information regarding these services.

## Placement, Employment, Advising and Guidance

While a student is enrolled at the Seminary, they may request assistance with placement services for ministry, instructional practicum experience, employment, and advising or guidance services. This shall be done through the Registrar's office.

Though advising and guidance services are available, if it is determined a student needs extended counseling or guidance, a list of community counseling referrals will be given to the student.

It should be expected that referrals outside of the Seminary shall have a charge for them. These charges and financial arrangements will be the sole responsibility of each student requesting such services and must be arranged by each student.

The Seminary shall not be involved in any arrangements and commitments for these services and shall not bear any responsibility for any parties involved.

All students seeking outside counseling or guidance services need to research all referrals themselves since the Seminary does not monitor outside agency personnel.

## Grade Reports, Transcripts and Permanent Records

Once a student makes application to the Seminary, a file shall be maintained for a minimum of two quarters. If no further contact is initiated between the student and the Seminary, these files shall be destroyed.

Student grade reports will be mailed within 30 days of the end of each quarter. A hard copy for each student and an electronic copy shall be kept at the administrative office.

Transcripts may be sent to any other school at the student's written request. Transcript forms are available in the Registrar's office. A \$10 fee is charged for each official transcript sent. Unofficial transcripts are available for \$5.

Transfer credits from other schools shall be evaluated and considered valid when they are parallel to offerings of this Seminary and carry a grade average of "C" or above.

If the Seminary should cease to operate, paper and electronic copies shall be archived in a safe and secure manner and be consistent with the recommendations and desires of the Executive Director of the Washington Higher Education Coordinating Board.

## Life Study, Internship and Practicum Credits

Up to 35 credits may be earned for three or more years in a ministry approved by the Seminary, with a minimum involvement of three years by the student.

Any students desiring these credits must see the Registrar for information, approval, and validation of credits.

Practicum credits accrue at the rate of 5 credits per 100 hours of internship. Up to 15 credits may be earned in any degree program in a pre-approved ministry or training setting. A \$100 fee will be charged for each unit of 5 credits.

The Registrar and/or faculty shall determine if a student is ready to begin their internship. It may be determined by the faculty that a particular student may need more classroom training before beginning an internship.

This will allow the student adequate time to develop character, emotional stability, maturity and leadership ability; all essential elements for effective Christian ministry.

## Independent and Distant Learning

At this time independent studies are not generally available. However, occasionally a student may wish to attend a class outside the Seminary or do an independent study which is deemed appropriate to their particular course of study.

Credits can be arranged through the Registrar's office for these courses. Signed agreements and credit determination will be placed in the student's permanent file at the time authorization. This avoids any misunderstanding between the student and the Seminary regarding credit value or fees.

Independent studies will be charged the same tuition fees as regular classroom instruction. Contact the Registrar for information regarding these programs.



The front view of our building as you drive past it on  
Bridgeport Way SW.  
The Seminary and Church Ministries are located on the main floor.

## Grading

A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
D-	1.7
F	0.0
I	0.0

In cases of plagiarism or cheating, a student will receive an automatic “F” for the course. An incomplete for students who are passing but need more time to complete their studies may be given. However, it must be finished by the end of the next quarter or an automatic “F” will be given.

To receive a grade, the class would then have to be repeated. This is very important if it is a required course.

Grades must be above a minimum of a 2.7 for required courses. Also, grades below a 2.7 will not allow a student to participate in the scholarship program.

Renewed Life Training Institute Board Members

<u>President</u>	Rev. Marie Dudley, M.B.S., M. Div.
<u>Vice- President</u>	Rev. Will Dudley, B. TH. M.R.S
<u>Treasurer</u>	Rev. Jean Davis, A.R.S., B.Th.
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Renewed Life Seminary Advisory Board Members

Mrs. Elizabeth Belton, M. Ed.

Retired Professional Mental Health Counselor and Certified Teacher; Master of Educational Psychology, University of Texas; Renewed Life Seminary Advisor

Rev. Alan Bailey, M.R.S., M. Div.

Retired Senior Pastor, Orchard Park, Church of God in Christ, B.R.S., M.R.S., M. Div., Renewed Life Seminary; Past Professor and Dean of Students, Renewed Life Seminary

Rev. Jean Davis, A.TH., B.R.S., M.R.S. Candidate

Former Associate Pastor and Director of Women's Ministries, Mountainview Neighborhood Church; A. Th. Covenant Bible Seminary; B.R.S. Renewed Life Seminary; M.R.S. Candidate

Rev. Marie Dudley, M. Div.

President and Academic Dean, Renewed Life Seminary; Washington State Patrol Chaplain, District 1, Tacoma, WA; M. Div. and Advanced Certificate in Pastoral Counseling, Covenant Bible Seminary; Director, Pastoral Counseling Services; Past President, Lakewood Chamber of Commerce, Ambassador's Club; President Women's Business Network

Rev. Will Dudley, B. Th., M.R.S., M.Div. Candidate

Retired, Washington State Department of Corrections; A.Th. Covenant Bible Seminary, B. Th. Renewed Life Seminary, M.R.S., M.Div. Candidate and Administrator, Renewed Life Seminary

## Renewed Life Seminary Advisory Board Members

### Rev. Jan Ginter, M.R.S., Renewed Life Seminary; M.Div. Candidate

Past President, Puyallup Aglow; Founder of Set Free Ministries, Pierce County Coordinator, National Day of Prayer; M.R.S., Renewed Life Seminary; M.Div. Candidate

### Chaplain Alma Gray Martin, M.R.S.

Chaplain, Life Center Assisted Living, Park Rose Care Center, St. Claire Hospital; B. Th. Covenant Bible Seminary; M.R.S. Renewed Life Seminary

### Rev. J. Paul Hall, M.Div.

Retired Senior Pastor, Enumclaw Nazarene Church, Enumclaw, WA; Retired Colonel Chaplain, United States Air Force; M. Div., Nazarene Theological Seminary; Seminary Advisor and Guest Lecturer

### Rev. Carol Maness, M.B.S., M. Div.

Former Chaplain, Life Center Assisted Living; M. Div., Renewed Life Seminary

### Dr. Kathleen O'Connor

Pastor Nooksak Indian and Nooksak Valley, United Methodist Church; former Sociology Professor and Academic Dean; Ph.D. Washington University at St. Louis, M. Div., Methodist Theological School, Ohio; Seminary Advisor and Professor.

### Dr. James Stegman

Retired Senior Pastor, First Free Methodist Church, Tacoma, WA; Retired Tacoma Police Department Chaplain; M. Div. and D. Min, Western Evangelical Seminary; Seminary Advisor

### Chaplain Zoya Walker, M. Div.

Co-Founder of Washington Women's Employment and Education; M.B.S. and Advanced Certificate in Pastoral Counseling, Covenant Bible Seminary; M. Div. Candidate, Renewed Life Seminary; Seminary Advisor and Professor

## Class Structure

Enrollment for some courses has been small. Therefore, undergraduate and graduate students have been attending classes together. Thus far, this has not been a problem for anyone.

Those who are undergraduates beginning their course of study receive extra tutoring as needed. Those in the graduate level have additional academic requirements for each of their classes.

We will continue to strive to make this a positive academic experience for all involved. Any student who experiences any difficulty or has any concerns is encouraged to speak with their instructor, Dean of Students or the Academic Dean.

All attempts shall be made to ensure that each student at our Seminary has their potential for academic accomplishments met in every class and to equip them for service in any ministry they desire to pursue.

The general rule for class size will be no more than 12 total students per class, or less than five paying students, unless it is a special community outreach program or seminar.

All classes are ten weeks long. It is expected that there will be outside work to be completed each week.

## Attendance

Recognizing the benefit of classroom attendance and participation, it is expected that each student will make every effort to be in regular attendance. Excessive and unexcused absences may result in failure of a course. The discretion of the instructor shall rule.

Any student who has concerns about their attendance reflecting on their grades should make an immediate appointment with their instructor and Registrar.

## Transfer of Credits and Accreditation

Basic education courses may be transferred to our Seminary from any accredited or approved college or Bible Seminary.

Any student desiring to transfer credits to another university or Bible college will be assisted by the Registrar's office. Every effort will be made to facilitate our student's desire for transfer. If needed, the Registrar shall provide course descriptions and a syllabus for each course to the prospective institution.

Since our Seminary is not accredited, any student who desires to transfer to another university, seminary, or training institute might want to inquire with the prospective institution regarding transferring credits from our Seminary to theirs.

You may contact the Registrar for a transfer form, or for more information regarding the above.

## Associate of Religious Studies

A high school certificate or the equivalent shall be required for admission to this program.

Ninety credits are required for this degree. A minimum of 20 quarter credits must be taken from our Seminary to qualify the student for this degree. Other credits may be transferred in from other academic institutions with the approval of the Registrar.

Recognizing that life situations may create sudden interruptions in life and education (military situations and transfers, death, illness, and others,) exceptions shall be evaluated on a case-by-case basis. Please contact the Registrar for any information regarding transfer credits. Required courses will be determined by the Registrar in special cases of transfer.

GP-100	Pastoral Writings (5 Credits)*
GP-101	Foundations of Ministry/Chaplaincy I (5 Credits)*
S-105	How to Study the Bible (5 Credits)*
GP-103	Ministry in Death and Dying (5 Credits)*
H-141	Church History Overview (5 Credits)*
GP-131	Introduction to Computers I (5 Credits)*
P-122	Christ in the Passover (5 Credits)
P-123	A Dwelling Place for God (5 Credits)
E-108	John (5 Credits)
S-201	Christian Ethics (5 Credits)*
E-201	Hebrews (5 Credits)
E-204	Genesis (5 Credits)
GP-205	Coping with Depression in Ministry (5 Credits)
P-212	Experiencing God I (5 Credits)*
P-222	Experiencing God II (5 Credits)*
P-221	Hebraic Roots of our Faith (5 Credits)
GP-241	Introduction to Christian Psychology I (5 Credits)*
GP-251	Introduction to Christian Psychology II (5 Credits)*

*\*All courses marked are required unless waived by the Registrar*

## Bachelor of Religious Studies

An Associate Degree or a minimum of 90 credits shall be required for entrance into this program, with a total of 180 quarter credit hours to complete the program.

All classes that are required are marked with an asterisk. Any classes that were required for an Associate degree that were not taken before starting the Bachelor program, such as in the occasional case of transfer students, must be taken during this course of study. Credits towards this degree may be transferred in.

However, the required courses must be taken at the Seminary before a degree will be awarded. Exceptions shall be at the discretion of the Registrar.

- E-301 Old Testament Survey I (5 Credits)\*
- E-303 The Bible and Archeology (5 Credits)\*
- E-311 Old Testament Survey II (5 Credits)\*
- GP-302 Pastoral Counseling I (5 Credits)\*
- GP-312 Pastoral Counseling II (5 Credits)\*
- E-336 Habakkuk: Where is God When Bad Things Happen (5 Credits)\*
- P-301 The Pastor's Role in Worship, Service and The Professional Care of Souls (5 Credits)
- GP-411 Foundations of Ministry/Chaplaincy II (5 Credits)\*
- E-401 New Testament Survey I (5 Credits)\*
- E-411 New Testament Survey II (5 Credits)\*
- S-401 Survey of Christian Theology I (5 Credits)\*
- E-431 Isaiah (5 Credits)
- E-422 Romans (5 Credits)
- GP-440 Christian Approach to Sociology (5 Credits)
- E-435 Minor Prophets (5 Credits)
- H-441 Church History II (5 Credits)
- GP-404 Ministry of Practical Teaching Skills I (5 Credits)
- Elective (5 Credits)

\*All courses marked are required unless waived by the Registrar

## Master of Religious Studies and Master of Divinity

A student needs a baccalaureate degree or the equivalent for admission into the graduate programs. The Master of Religious Degree is 45 credits beyond the baccalaureate degree. If the student's undergraduate degree is secular, 90 credits shall be required for this degree.

Two hundred hours of internship in an approved ministry is required for this degree. Ten practicum credits are assigned to the completed internship.

There is a 10,000-word thesis that is also required. Five credits are assigned to the completed and approved thesis project.

A thesis proposal must have the approval of the Registrar before the student begins to write their thesis.

Two completed copies must be submitted no later than the beginning of Summer Quarter before graduation. It must meet the final approval of the Seminary's faculty. This requirement is for both of the Master level degree programs.

The Master of Divinity Degree requires 135 credits beyond the baccalaureate degree.

Three hundred hours of internship in an approved ministry are required for this degree. Fifteen practicum credits are assigned to the completed internship.

A 15,000-word thesis is also required; ten credits are assigned to the completed and approved thesis.

Students may choose to specialize in one of the three specialized areas of ministry as part of this degree program.

Any student who wishes to specialize in a particular area of study may transfer credits from another institution offering like classes in their specialized area of ministry or interest, if they have been pre-approved by the Registrar.

To avoid any misunderstanding of credit value or approval, a signed contract must be placed in the student's file before these classes are taken.

Please see page 35 for more information regarding Specialized Ministry.

Every effort will be made to accommodate any student who wishes to take workshops or classes from a source other than the Seminary.

An independent study course, facilitated by one of the Seminary faculty, will be charged regular tuition rates. It is the responsibility of the student to meet with the Registrar and inform him or her of their desire to have these credits applied to their transcripts, and to secure credit approval. The decision of the Registrar is final.

While the original Bible languages of Greek and Hebrew will be taught, it is not required that one take these languages. The decision for this will be individual to each student.

The following pages have a list of suggested Master level courses. There are more classes listed than are required for both of these degrees. The student is free to choose the classes that will fulfill their academic pursuits after fulfilling their requirements.

All required courses are marked with an asterisk. Exemption of these courses is only made by the Registrar. In an attempt to avoid any future misunderstandings, exemptions must be written and placed in the student's file.

## Master of Religious Studies

- GP-501, 521 Foundations to Ministry/Chaplaincy I, II or III  
(5 Credits each, select two)\*
- P-511, 521 Experiencing God I or II (5 Credits each)\*
- S-615 How to Study the Bible (5 Credits)\*
- 2 Electives (5 Credits each)
- GP-701, 702 Internship/Practicum\*  
(5 Credits per Hundred, 10 total)

GP-705 Thesis (5 Credits)\*

*\*All courses marked are required unless waived by the Registrar*

(The above list is for the student who has an undergraduate degree in Religious Education and only needs 45 more credits for their Masters. For students that need 90 credits, they would need to complete the above list and then meet with the Registrar to determine what future classes would be needed. These classes are from the list of Master level courses and also from our catalog.)

## Master of Divinity Degree

- S-615 How to Study the Bible (5 Credits)\*
- E-501 Old Testament Survey I and II (5 Credits each)\*
- E-601 New Testament Survey I and II (5 Credits each)\*
- GP-501, 511 Foundations to Ministry/Chaplaincy I, II, III  
(5 Credits each; 15 total)\*
- P-511 Experiencing God I and II (5 Credits each)\*
- GP-541 Introduction to Christian Counseling and Psychology  
I and II (5 Credits each)\*
- GP-641 Power Point I or II (5 Credits each)\*  
(Waived if one is proficient at Power Point)
- GP-701, 702, 703 Internship /Practicum  
(5 Credits each, Total of 15 Credits)\*  
(300 hours, in an approved ministry with a supervisor)
- GP-705 Thesis (10 Credits)\*

(The required courses for this degree equal 90 credits. The student may choose other classes from the List of Master Level Courses on the following page and from the catalog to complete their degree.

Please contact the Registrar or Dean of Students, for information regarding these courses.)

*\*All courses marked are required unless waived by the Registrar*

### Master Level Courses

E-501, 511	Old Testament Survey I, II (5 Credits each)
E-701, 711	New Testament Survey I, II (5 Credits each)
GP-514, 524	Ministry of Practical Teaching Skills I, II (5 Credits each)
E-508	John (5 Credits)
GP-541, 551	Introductions to Christian Counseling and Psychology I, II (5 Credits each)
E-509	Synoptic Gospels (5 Credits)
S-501, 631	Survey of Christian Theology I – IV (5 Credits each)
S-606	Christian Ethics (5 Credits)
H-601, 611	Church History I, II (5 Credits each)
P-601, 611	Homiletics I, II (5 Credits each)
E-604	Hermeneutics (5 Credits)
P-610	Listening to God (5 Credits)
GP-440, 640	Christian Approach to Sociology (5 Credits)
GP-641, 651	Power Point Presentations for Ministry I, II (5 Credits each)
E-622	Romans (5 Credits)
E-624	Galatians (5 Credits)
E-630	Hebrews (5 Credits)
E-655	Revelation (5 Credits)
P-703	Public Speaking and Presentations (5 Credits)

#### Specialized Electives:

Please see the catalog for other courses that qualify for the Master level courses, or contact the Registrar or Dean of Students.)

## SPECIALIZED MINISTRY CERTIFICATES

1. Pastoral Counseling Ministry
2. Clinical Chaplaincy Ministry
3. Ordination and Ministry

All of the specialized areas of ministry have 90 quarter credit hours of training that will be tailored towards each program.

Each student is required to complete a specialized internship of 300 hours for which they will receive 15 credits; five credits for each unit of 100 hours. A paper may be required by the Seminary supervisor at the end of the internship.

Fees are charged at \$100 for each five credit units. For 300 hours, the total cost is \$300. No other fees are charged by the Seminary for internships.

It is suggested and may even be required that students pass a background check at an institution where they wish to start an internship. Failure to do so would disqualify a student from participating in this program.

All Specialized Ministry credits can be credited towards the Master of Divinity Degree. Please see the Registrar for more information regarding this program.

All three Specialized Ministry certificates have the following minimum requirements:

S-615	How to Study the Bible (5 Credits)
E-501	Old Testament Survey (5 Credits)
E-601	New Testament Survey (5 Credits)
GP-501, 511	Foundations to Ministry/Chaplaincy I, II, (5 Credits each)
P-511	Experiencing God I (5 Credits)
GP-541	Introduction to Christian Counseling and Psychology (5 Credits)
GP-541, 551	Introduction to Computers I or II (5 Credits each)
GP-641	Power Point I or II (5 Credits each) (Waived if one is proficient at Power Point)
S-606	Christian Ethics (5 Credits)
	4 Specialized Electives (5 Credits each)
GP-701, 702, 703	Internship/Practicum (5 Credits each, Total of 15 Credits)

## Course Numbering

The letter indicates the department of Theology the course is in:

E - Biblical Exposition and Exegetical Theology and Analytical -  
Expositional

P - Practical Theology

S - Systematic Theology

H - Historical Theology

GP - General Ministry and Practical Theology

One and two hundred level courses are for the Associate of Theology Degree, three and four hundred level courses are those for the Bachelor of Religious Studies Degree, five hundred and above are for the Master of Religious Studies and Master of Divinity Degree courses.

Courses that have two different sets of number reflect the level of that particular class. For example: GP-100, 500 Pastoral Writings reflect both the undergraduate and graduate levels of this class.

The number after each subject indicates the number of quarter credit hours assigned to each course. Most classes have five (5) credit hours assigned to them.

Students may take classes in any order that they desire, with the exception of those that have a pre-requisite course.

Classes taken by independent study will have the appropriate number of credit hours assigned by the Registrar. A signed agreement by the Registrar and student will be placed in the student's file.

Extension classes taken from other institutions will be given the quarter credit value those institutions assign for their courses.

## Course Descriptions: Biblical Exposition and Exegetical Theology

E-301, 311, E-501, 511 Old Testament Survey I and II (5 Credits each)

These courses cover the Old Testament books, survey the history of the nation Israel, and trace the redemptive plan of God. Selected passages will be selected and studied as well.

E-303, E-603, 613 The Bible and Archaeology I and II (5 Credits each)

A study of the techniques of archeology shows how significant archaeological discoveries affirm certain Biblical truths and writings from ancient to present times with recent discoveries identified.

E-336, 636 Habakkuk: Where Is God When Bad Things Happen?  
(5 Credits)

The student will look at how a loving God allows tragedies, broken relationships, wars and various other incidents that tear lives and nations apart, while becoming more equipped to reach out with compassion, hope and comfort in times of great difficulty.

E-401, 411 E-601, 611 New Testament Survey I and II (5 Credits each)

These courses cover all the New Testament books, trace the redemption plan of God throughout, reflect the unique tapestry woven throughout the Old and New Testament, pointing to the persons and works of the Triune God. Selected passages will also be selected and studied.

E-511B Old Testament Survey (5 Credits) may occasionally be offered as an overview of the Old Testament.

E-604 Hermeneutics (5 Credits)

This course offers an evaluation of the historical methodologies that are in current use in the scholarly contexts of Biblical interpretation. Psychological, cultural and linguistic factors which affect interpretation will also be studied.

E-701B New Testament Survey (5 Credits) may occasionally be offered as an overview of the entire New Testament.

## Analytical – Expository Courses

Following is a list of courses that will be offered which will provide the student an opportunity to analytically and expositionally study parts of both the Old and the New Testament.

Each course study will be determined by (1) the type of book, (2) the instructor's approach to the study material, and (3) the book's historical, cultural and dispositional setting.

### Old Testament Books (5 Credits each)

E-204, 504 Genesis

E-205 Exodus

E-506 Deuteronomy

E-521 Selected Psalms

E-522 Selected Proverbs

E-531, 731 Isaiah

E-532 Jeremiah

E-533 Ezekiel

E-534 Daniel

E-536, 636 Habakkuk

E-537, 637 Minor Prophets

### New Testament Books (5 Credits each)

E-504 Matthew

E-507 Luke

E-108, 508 John

E-509 Synoptic Gospels

E-510 Acts

E-432, 622 Romans

E-623 Pastoral Epistles

E-624 Galatians

E-629 Ephesians

E-230, 630 Hebrews

E-655 Revelation

## Practical Theology

### P-122, 522 Christ in the Passover (5 Credits)

The course provides an interesting and informational understanding for the student attempting to understand the relation of the Passover celebration. The Messiah as the Passover lamb will be revealed, and one will appreciate the fine tapestry weaving of the Old and New Testament Scriptures.

### P-123, 523 A Dwelling Place for God (5 Credits)

Using selected writings by Ruth Specter Lascelle, an overview of the ancient Hebrew Tabernacle will be covered, giving one a better understanding of New Covenant applications, with Old and New Testament passages.

### P-221, 521 Hebraic Roots of Christianity (5 Credits)

Using selected passages of scriptures from both Old and New Testament, the student will gain a clearer understanding of the Hebraic roots of our faith. How they applied then and how they are applicable today is exciting and will greatly enrich each student's life.

### P-211, 221, 511, 521 Experiencing God I and II (5 Credits each)

During this course the students will be involved and active participants in a study of the Bible to learn to know God better, learn how to know when God is speaking to them and how to adjust one's life to God's will.

There is a workbook and course videos featuring Henry Blackaby and Claude King, the co-authors of the study. (Students will only need to purchase the workbook.)

P-331, 531 The Pastor's Role in Worship, Service, and The Professional Care of Souls (5 Credits)

This course offers the student a close look at the minister's role in worship, service, communion, weddings, funerals and other services that one may become involved in, with a practical application of positive classroom participation and role playing.

P-601, 611 Homiletics I and II (5 Credits each)

Method, composition and delivery of sermons and teaching texts are designed to help the student practice and develop positive preaching and teaching skills.

P-610 Listening To God (5 Credits)

The student will learn how to prepare their heart for the Lord to speak to them, how and why He speaks, how to actively listen and many other key elements for hearing the voice of God in today's world. This is a spiritual discipline that is important and essential for living and ministering in the presence of God.

## Systematic Theology

### S-301, 606 Christian Ethics (5 Credits)

A spiritual lifestyle for the Christian and the ethical problems that one encounters will be debated. The student will understand the principles and methods one needs to live an ethical lifestyle, living and interacting with a society that often teaches and encourages unethical approaches to life.

### S-401, 501, 511, 621, 631, 641 Survey of Christian Theology I, II, III, IV, and V (5 Credits each)

These courses will encourage the student to develop their theological terminology, find proper Biblical support for doctrines and provide the student with an overview of pertinent doctrines of the Christian faith.

Each student is required to take at least two quarters of Systematic Theology.

### S-522 Pauline Theology (5 Credits)

Investigate the life and ministry of Paul, the documents he wrote which reflect his fundamental beliefs, and look intently at the prominent themes he wrote about.

### S-555 New Testament Use of the Old Testament (5 Credits)

Select passages of both Old and New Testament scriptures will be used, showing the unity of the whole Bible and how God used the Old to point to the New, with the fulfillment of Jesus Christ shown.

### S-565 Hamartology and Soterology (5 Credits)

Sin's nature, origin, transmission and effects are discussed. The election, calling, repentance, faith and other subjects following God's plan of salvation will be thoroughly discussed also.

### S-607 Bibliolatry (5 Credits)

This study will develop sound Biblical doctrines concerning such matters as the revelation, inspiration, inerrancy and preservation of the scriptures which lay a proper foundation for the student looking at the Bible as the Word of God.

### S-105, 615 How to Study the Bible (5 Credits)

Using the Bible Inductive Method, this course will give the student essential study skills, such as observation, interpretation, application and other active participant skills for rightly discerning the Word of God.

## Historical Theology

### H-601, 611, 621, 631 Church History I, II, III, IV (5 Credits each)

These courses are very exciting studies of the history of the Christian Church. They cover the expansion of the church and development of Christianity and the Church.

Each course study will cover: (1) historical content and development, (2) the growth and conflicts surrounding a particular time period, (3) issues that confronted the Church from without and within during the time, (4) selected ancient religious and philosophical ideas which impacted the growth and development of the Church and (5) its impact on modern times.

### H-141, 441, 641 Church History Overview (5 Credits)

This course is an overview of church history. The instructor will choose selected periods of time to focus on.

## Languages

L-201, 501 Introduction to Biblical Languages (5 Credits each)

This course will acquaint students with the general characteristics of the Biblical languages, with practical uses of the basic resource tools.

L-301, 401, 501 New testament Greek I, II, III (5 Credits each)

This course provides a foundation in the grammar, pronunciation, vocabulary and initial acquaintance with the Greek New Testament.

L-310, 410, 510 Readings in New Testament Greek (5 Credits)

Selected passages in the Bible will be read and discussed.

L-521 Old Testament Hebrew I (5 Credits)

This is a course in the basics of Old Testament Hebrew. The Hebrew alphabet, basic vocabulary and elementary grammar will be taught.

L-531, 541, 631, 641 Old Testament Hebrew II, III (5 Credits each)

These courses will increase vocabulary, grammatical constructions, facilitate reading of selected passages and introduce exegetical methods.

## General Ministry and Practical Theology

### GP-100, 500 Pastoral Writings (5 Credits)

This is an English course with logical and critical writing skills which will enable the student to effectively communicate through writing.

### GP-101, 411, 501, 511, 521 Foundations to Ministry and Chaplaincy I, II, III (5 Credits each)

This course covers various aspects of Ministry and Chaplaincy, beginning with the student's desire to minister, types of ministries available in the community, types of ministry and healing that Jesus used, a deeper understanding of sometimes being a "ministry of presence," avoiding the pitfalls of having to preach at people, while developing a solid foundation for ministry.

Also included are directed and supervised internships.

### GP-503, 513 Design for Teaching and Training I, II (5 Credits each)

This course provides a step-by-step process for teachers and those who help them. Learn how to verify and reinforce learning, the methods that help people learn, and help for those who write or edit Christian curriculum materials.

### GP-404, 504, 514, 524 Ministry of Practical Teaching Skills I, II, III (5 Credits each)

The student will learn to develop teaching skills, plan a course and syllabus, develop a list of textbooks and exams, and utilize the classroom to assist gaining the experience to teach in a seminary, Bible College or classroom.

### GP-205, 505 Coping with Depression in Ministry and Helping Professions (5 Credits)

This course will challenge the "myths" which surround depression in the ministry and provide the student with practical answers to understanding, diagnosing and treatment.

GP-506 Resources for Ministry in Death and Dying: Offering a Door of Hope (5 Credits)

Theological, psychological, and methodological issues surrounding this ministry are many and profound. Pastoral counseling with both the dying person and their family will be addressed.

Bereavement and the elderly, funerals, and effective ways to minister to the widow/widower and family while weathering the first two years of bereavement, will be also be addressed, as will other pertinent topics.

GP-131, 141, 531, 541 Introduction to Computers I, II (5 Credits each)

This is a basic overview of using the computer more effectively, exploring methods of writing and communicating. Practical writing skills will be developed.

In the times in which we now live, competent computer knowledge is almost as important as knowing how to read and write.

Students will be admitted to all programs without prior computer training. However, they will be expected to enroll in an outside computer program to gain computer knowledge.

It is desired that each student have a basic understanding of Windows before taking one of our computer classes, which will build on what they have previously learned.

This does not apply to auditing and special students who desire no grades or records kept. There are no prior computer requirements for either of these types of students.

GP-440, 640 Christian Approach to Sociology (5 Credits)

This course presents the Christian approach to the sociological issues in our culture today, helping the student to develop their unique approach to ministerial techniques within their community of service.

GP-241, 251, 541, 551 Introduction to Christian Counseling and Psychology, I and II (5 Credits each)

These courses provide the student with a basic understanding of the Christian counseling process, how psychology and theology relate and the comprehension of Biblical applications in personality issues.

GP-243, 443, 643 ESL Bible School (English as a Second Language Bible School) (5 Credits each)

Students will focus on critical reading, note taking, and written summaries to develop their reading and comprehensive writing skills.

Students will practice oral summaries, respond to written material, and participate in discussion strategies.

Skills will be sharpened by using materials based on what the Bible says about God and what God says about Himself in the Bible.

GP-603 Public Speaking and Presentations (5 Credits)

This course is designed to enable the student to become an effective public speaker. The student will learn to communicate and present themselves comfortably in the pulpit or other speaking venues.

GP-302, 312, 661, 671 Pastoral Counseling I and II (5 Credits each)

These courses cover the Biblical principles, methods and strategies for pastoral counseling in one's ministry. A well balanced and solid foundation for dealing with crisis situations will be developed.

GP-631, 641 Power Point Presentations for Ministry I, II (5 Credits each)\*

These courses will develop practical skills for the Christian worker to use in their ministry, using power point presentations.

Learn to combine text, graphics, and special effects to enhance your ministerial presentations and handouts.

(Waived if one is proficient in Power Point)

\*Prerequisite: Basic understanding of Microsoft Windows.

GP-650 Planting Churches (5 Credits)

This course covers the New Testament approach to planting and sustaining Bible-teaching churches, with parallels to the modern day methods of home churches, cells and mission outreach.

GP-651 Pastoral Evangelism (5 Credits)

The student will plan and carry out an evangelistic outreach in conjunction with a local fellowship or church.

GP-652 Intercultural Communication (5 Credits)

Problems involved in communicating with other cultures, problems missionaries face in their relations with nationals, different cultural interactions in our society, and crisis intervention cross culturally will be discussed, focusing on the unique opportunities of sharing the gospel of Christ.

GP-673, 683 Counseling and Crisis Intervention I, II (5 Credits each)

These courses provide a Biblical perspective for students seeking a ministry in counseling or a crisis-intervention-type chaplaincy ministry.

GP-685, 695 Counseling Families and Adolescents (5 Credits each)

These courses provide the student with a Biblical perspective for counseling families, methods of therapy, group counseling skills, and help in dealing with adolescent behavior.

GP-700, 710, 720 Counseling Skills Training I, II, III (3 Credits each)

These are experiential and cognitive introduction to the basic skills in counseling with focused classroom activities and participation for the development and use of these skills.

GP-701, 702, 703 Internship/Practicum I, II, III (5 Credits each)

This is a 300-hour completed internship in a supervised ministry approved by the Registrar.

Please contact the Registrar for more information about the Internship and Practicum program.

GP-705 Thesis (5 or 10 Credits)

There is a 10,000-word thesis required for the Master of Religious Studies; 15,000 for the Master of Divinity. Five credits will be assigned to the completed and approved thesis for the Master of Religious Studies Degree; ten credits assigned to the Master of Divinity Degree thesis.

If a student desires to earn a Master of Divinity Degree at a later date, they are encouraged to write a 12,000-word thesis instead, which will meet the thesis requirement of that particular degree.

Each student should contact the Registrar prior to beginning their thesis writing, submitting an outline for approval.

Jesus said in John 15:5:

*I am the vine; you are the branches. If a man remains in me and I in him, he will bear much fruit; apart from me you can do nothing.*

2 Timothy 2:15:

*Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the Word of God.*

*As you seek to follow the Lord in study and ministry, God will keep you in the center of His will, and show you His plans, one day at a time. Faithful is He who has Called you.*